



Camp DWDS

Child's Name: _____ Age: _____

Please circle session:

Week 1: 7/5-8 Week 4: 7/25-29

Week 2: 7/11-15 Week 5: 8/1-5

Week 3: 7/18-22 Week 6: 8/8-12

All campers are required to bring a daily brown bagged lunch along with an afternoon snack and beverage. There will be a \$ lunch fee charge for children who arrive without a lunch. Please do not pack candy, gum, soda, other sugary items, red dye, and ABSOLUTELY NO PEANUT PRODUCTS. Payments will be accepted via cash, credit card or checks. Payment options are available as follows:

Please Check:

Weekly \$110

Extended care (6:30-9:00a.m.) \$30 / (3:30p-6:00p) \$30/ Both \$50

Please Note: A late pick-up fee of \$2.00 per minute will be charged for any child picked up after 6pm. Late fees will not apply if a field trip

returns late, however, if your child is not enrolled in extended care, you are expected to pick your child up upon return.

Your signature below states that you agree to abide by the tuition policy and associated fees, as applicable.

Parent/Guardian Signature

Date

Parent Permission for Summer Camp Field Trip

Our campers will participate in such field trips away from campus. These trips are carefully arranged and are supervised by an adequate number of adult counselors. You will always receive advanced notice of field trips that are not pre-planned and listed on the camp calendar. We have your permission to take your

child, _____ on these field trips.

Parent Signature Date

For emergency purposes, we have permission to evacuate the premises.

Parent Signature Date

Emergency Contacts in Order of Preference: (*please list additional contacts on back)

1. _____

Name Relationship Daytime Phone Cell Phone

2. _____

Policy and Procedures

Tuition: Tuition is required to be paid weekly, or by the session. Tuition is due on Wednesday in advance for the upcoming week. A late fee of \$25 will be applied on all late payments. Your child may not attend camp without the proper tuition payment. Camp account must be paid up to date prior to your child attending scheduled field trips.

There will be NO EXCEPTIONS to this policy. Final tuition payment must be paid in cash, money order, or certified cashiers check. Payments will be accepted via cash or credit. Personal checks are not accepted for the last week of camp.

We will not make alternative arrangements for your child. We will not provide staff to watch your child for the day. You would have to make alternate arrangements. If you decide to keep your child home for any reason, you will be required to pay your tuition in full for that period of absence as part of your contractual agreement with Camp DWDS. Your child may not re-enter the camp without this payment in full.

Should the administration make any verbal agreements to accept your child after temporary absence, you will still be obligated for the tuition balance outstanding, with such balance being due within a reasonable period of time after your child's acceptance back at school. If your child withdraws, no credit or refund of tuition will be given. Return to school would require payment of a re-registration fee of \$75 (seventy-five dollars).

Camp Deposit: A deposit of \$30.00/week and a registration fee is due at time of registration. These fees are non-refundable for any reason. There will be no exceptions for any circumstance.

Sibling Discount: There is no sibling discount for summer camp.

Late Fee: A fee of \$2 per minute late will be charged when camp counselors must wait for a parent past closing time (6pm). This fee must be paid when the child is picked up. Repeated pickup after closing time will result in termination.

Enrollment: Campers are to register by June 1st. If there is any circumstance that would prevent you from paying tuition on a timely basis, please discuss this confidentially with the Camp Director prior to it becoming delinquent. Failure to pay tuition on a timely basis may result in terminating your child's enrollment. NOTE: The enrollment fee and deposit are non-refundable.

Termination: Please give two weeks written notice if you plan to withdraw your child from Camp DWDS. There will be no refunds issued for early termination from the sessions.

Cancellations: The camp calendar is subject to change due to inclement weather conditions and/or unforeseen circumstances. We will make every effort to accommodate all planned trips and/or reschedule accordingly. There will be no refunds or account adjustments on calendar revisions and/or cancellations.

VACATION

Vacation does not apply to summer camp. If you register your child for all sessions for the entire summer, you the parent are agreeing that your child (ren) will be in attendance for each week of camp. Therefore, you will be responsible for payment in the event that your child misses time from camp. It is strongly suggested that if you foresee vacations throughout the summer months, that you sign your child up for camp by the session. Payment for summer camp dates enrolled AT TIME OF ENROLLMENT will be billed accordingly. Tuition payment is due regardless of unforeseen circumstances, illness, unplanned vacations, etc. You are required to carefully plan the weeks you are enrolling your camper in and complete the vacation request portion of the application at time of enrollment.

Please discuss any special arrangements with Ms. Amanda. Initials _____

SECURITY

Your child must be signed in and out each day. Procedures for arrivals and departures have been developed to assure the safety and well being of everyone in the school. Your cooperation in complying with them is appreciated.

- Children are always to be walked into the building and be placed with a Camp DWDS staff member before the parent leaves.
- Never leave a child outside the building for them to walk in alone or accompanied by another child.
- Parents must complete the Sign-in and Sign-Out process on a daily basis and complete any applicable permission slips for medication or field trips.
- When picking up your child, be certain that a Camp DWDS staff member acknowledges that your child is leaving the building.
- A child will not be permitted to leave with any person other than, those designated in writing by the parent.
- A child may not be released to any person under the age of eighteen (18) years of age.
- A photo identification will be checked for any designated person picking up a child. There will be no exceptions to this policy
- A child WILL NOT be permitted to leave with anyone, including the parent or legal guardian, if suspected of or who is under the influence of alcohol or an illegal substance. In the event of this situation, the following measures will be taken:
 - The parent/legal guardian will be informed of this observation and,
 - The emergency contact person will be contacted immediately to pick up the child, and/or
 - 911 will be called if the parent/legal guardian refuses to cooperate

If there are any changes to those authorized to pickup your child, or if you will be car-pooling with other parents, please advise us. Remember to use a child safety seat and buckle up when transporting your children at all times.

HEALTH PRECAUTIONS

If your child develops symptoms of illness during the day we will immediately isolate him/her from the other children and contact you to pick up your child. For the health and well-being of your child and others, please do not bring your child to school if he/she:

- Has a fever (or, has had one during the previous 24 hours) of 101°F taken under the arm, a sore throat, swollen glands, rash, vomiting, earache, irritability, or confusion.
- Is in the first 24 hours of antibiotic treatment
- Has diarrhea or vomiting (2 or more runny stools within 24 hours)
- Has a heavy nasal discharge that is not clear
- Has a constant severe cough, or difficult or rapid breathing
- Has any parasite
- Have symptoms of a possible communicable disease such as sniffles, reddened eyes, sore throat, painful ears, yellow skin or eyes, pink eyes with a discharge, rash, headache, abdominal pain and/or fever
- Is fatigued or is not feeling well enough to participate in regular activities

Initials _____

Children can be re-admitted to the camp when they have been symptom free for 24 hours **WITHOUT THE AID OF AN OVER THE COUNTER MEDICATION**. For more information, consult the Center for Disease Control handbook.

If your child has a communicable disease, such as chicken pox, please inform the school so that we can take the necessary precautions. A doctor's release will be required in order for the child to re-enter the camp.

In the case of illness, accident or injury, we will make an attempt to reach you. If you are not reachable, the child's pediatrician and emergency contact persons listed will be called. As stated on our Parent Obligation Form, in case of a perceived emergency, we will also call an ambulance.

Until the arrival of a parent or medical professionals, a staff member in an administrative capacity will take personal charge of your child. In your enrollment package there is a form authorizing Camp DWDS to act on your behalf if there is an emergency. If a child does not respond, is having trouble breathing or is having a convulsion, we must call 911. By completing this form and our enrollment forms, you are authorizing Camp DWDS to call an ambulance in case of a perceived emergency.

Clothing * The school cannot be held responsible for lost clothing or possessions.

Children should wear comfortable, casual clothing. We will be doing lots of hands on (and sometimes messy) projects.

Children who walk must wear closed shoes. Sandals or boots can be unsafe and are not permitted.

Sneakers are recommended.

Parents must supply, at all times, an additional set of (weather appropriate) clothing labeled with your child's name.

All clothes must be marked with your child's name in indelible ink.

The school will not replace any lost/stolen item.

Meals

Each camper is required to pack a lunch and afternoon snack daily. For safety precautions, copies of any restricted diet approved by the child's physician must be on file at the school. It is important that you let us know if your child has any known food allergies. Children should bring a brown-bagged lunch along with an afternoon snack and beverage each day and it shall be the sole responsibility of the parent. A lunch fee of \$8 will be charged to any child that does not have a bagged lunch. Initials _____

Naptime

There will be no naptime allocated during summer camp; however, there will be "rest-period". During this time the children will have an opportunity to read, listen to music, or watch a movie to relax.

I, _____, have read and full understand and agreed to abide by the policy aforesaid.

Parent Name (Please print)

Date

Parent Signature